

**MINUTES OF THE HEALTH AND WELLBEING BOARD MEETING
HELD AT 1PM, ON
11 SEPTEMBER 2017
BOURGES/VIERSEN ROOM, TOWN HALL, PETERBOROUGH**

Committee Members Present: Dr Gary Howsam, Clinical Commissioning Group (Vice-Chair)
Councillor Ferris
Councillor Fitzgerald, Deputy Leader, Cabinet Member for Integrated Adult Social Care and Health
Councillor Lamb, Cabinet Member for Public Health
Dr Liz Robin, Director for Public Health
Wendi Ogle-Welbourn, Executive Director People and Communities
Catherine Mitchell, Director of Community Services and Integration
Joanne Proctor, Head of Service, Adult and Children's Safeguarding Boards
Gordon Smith, Healthwatch
Hilary Daniels, South Lincolnshire CCG
Simon Evans-Evans, Locality Director Cambridgeshire and Norfolk, NHS
Sarah Ferguson, Assistant Director Housing, Communities and Youth

Officers Present: Daniel Kalley, Senior Democratic Services Officer

Also Present: Helen Gregg, Partnership Manager, Peterborough and Cambridgeshire Councils
Aidan Fallon, Head of Communities & Engagement Cambridgeshire & Peterborough STP
Caroline Townsend, Better Care Fund Lead
Katie Johnson, Specialty Registrar in Public Health
Keith Reynolds, Assistant Director of Strategy at North West Anglia NHS Foundation Trust

11. APPOINTMENT OF VICE-CHAIRMAN

The Senior Democratic Services Officer informed the Committee that Dr Mistry was no longer the Vice-Chairman of the Health and Wellbeing Board. A nomination was proposed and seconded that Dr Gary Howsam be appointed the Vice-Chairman of the Health and Wellbeing Board for the remaining meetings of the municipal year.

RESOLVED:

That Dr Gary Howsam be appointed Vice-Chairman of the Health and Wellbeing Board for the remainder of the municipal year.

At this point the Vice-Chairman took up the position of the Chairman in the absence of the regular Chairman

12. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Holdich, Dr Laliwala, Claire Higgins, Russell Wate, Andrew Pike and Adrian Chapman. Sarah Ferguson was in attendance as substitute for Adrian Chapman, Simon Evans-Evans was in attendance as substitute for Andrew Pike, Joanne Proctor was in attendance as substitute for Russell Wate.

13. DECLARATIONS OF INTEREST

Agenda Item 5 – Adult Social Care, Better Care Fund (BCF) 2017-19 Plan Approval

Dr Gary Howsam declared that he was a part of the Clinical Commissioning Group as mentioned in the report.

14. MINUTES OF THE HEALTH AND WELLBEING BOARD MEETING HELD ON 12 JUNE 2017

The minutes of the meeting held on 12 June 2017 were agreed as a true and accurate record.

15. ADULT SOCIAL CARE, BETTER CARE FUND (BCF) 2017-19 PLAN APPROVAL

The Health and Wellbeing Board received a report in relation to the Better Care Fund (BCF) approval for 2017-2019.

The purpose of the report was to seek approval from the Health and Wellbeing Board for the BCF 2017-2019 submission.

The Better Care Fund Lead introduced the report and stated that Peterborough was required to submit a new, jointly agreed BCF Plan, covering a two year period to NHS England on 11 September 2017. The Board were informed that the 2017-2019 submission built on plans agreed previously. One of the key priorities was to pool monies into the BCF Section 75 budget between Peterborough City Council and Cambridgeshire City Council and that these monies must be used to meet Adult Social care needs, reducing pressures on the NHS once people discharged and ensuring the local social care provider market is supported.

The Committee were informed that housing options for vulnerable people was a key priority and this had been enhanced with a joint contribution with the local STP.

The debated the report and in summary, key points raised and responses to questions included:

- There was recognition that a large number of people had significant needs when it came to housing. It was important that work was carried out with local housing providers, especially for those with the most sever needs. It was envisaged that those who were able to self-manage in their own homes would have a better quality of life.
- It was noted that in order to support the delivery of the 3.5% national DTOC target there would need to be a significant recruitment drive,

- It was a challenging target to get buy-in. It was therefore essential to work closely with local partners and to identify the reasons for any delays.
- The investment in re-enablement was significant and it was anticipated that this would be done via the local STP.

The Health and Wellbeing Board considered the report and **RESOLVED** to approve the Better Care Fund (BCF) submission.

16. UPDATE ON THE HINCHINGBROOKE HEALTHCARE NHS TRUST AND PETERBOROUGH AND STAMFORD HOSPITALS NHS FOUNDATION TRUST MERGER

The Health and Wellbeing Board received a report in relation to Hinchingsbrooke Health Care NHS Trust and Peterborough and Stamford Hospitals NHS Foundation Trust Merger.

The purpose of the report was brief the Board on the outcome of the merger and to look at the key issues identified in the approved business case for the merger.

The Assistant Director of Strategy at North West Anglia NHS Foundation Trust introduced the report and commented that the merger was to provide greater integration across Peterborough and South Lincolnshire. The merger was completed on 1 April 2017 and corporate structures were now fully in place.

Consultation and final structures for clinical services had been delayed, however these had now started. The focus going forward was to look at those services that faced the biggest challenges. Cardiology services provided for the local area were not the full range, however this was being looked at in depth.

The Health and Wellbeing Board debated the report and in summary, key points raised and responses to questions included:

- Although there were a number of challenges, the due diligence process carried out enabled the senior management team to identify those areas that were most in need of attention.
- NHS England and Improve had been a great source of support and had enhanced relationships between parties.
- CCG were fully aware of the issues surrounding the cardiology facilities and were looking at a full needs assessment.

The Health and Wellbeing Board considered the report and **RESOLVED** to:

1. Note the progress with the formation of North West Anglia NHS Foundation Trust
2. Note those services identified during the merger as fragile and needing support
3. Support the resolution of these services for the local population

17. PETERBOROUGH ANNUAL PUBLIC HEALTH REPORT 2017

The Health and Wellbeing Board received a report in relation to the Peterborough Annual Public Health Report 2017

The purpose of the report was to provide information to the Board about statistics and trends on the health of the Peterborough population.

The Director of Public Health introduced the report and commented that the Annual Health Report reviewed the determinants of health, education and employment. The

report included maps of Peterborough which show how the determinants of health varied across the authority. The second section of the report focused at the main lifestyle behaviours which impacted on individual health and wellbeing and compared this against other local authorities.

The Health and Wellbeing Board debated the report and in summary, key points raised and responses to questions included:

- The trends around infant mortality and childhood obesity were key indicators that had improved
- Life expectancy had improved, although this was still below national average.
- Most of the information contained in the report had a work programme that was being worked on to improve key issues.
- The report was to be distributed as widely as possible.
- The focus going forward was to look at what individual boards did in terms of tackling health
- One of the biggest areas of concern was housing, however there was a programme board in place to look at this issue.

The Health and Wellbeing Board considered the report and **RESOLVED** to:

1. Note the information outlined in the Annual Public Health report
2. Consider any recommendations the Health and Wellbeing Board make.

18. PETERBOROUGH PHARMACEUTICAL NEEDS ASSESSMENT

The Health and Wellbeing Board received a report in relation to the Peterborough Pharmaceutical Needs Assessment.

The purpose of the report was to provide the Health and Wellbeing Board with a summary of the statutory requirements for the Board to complete a Pharmaceutical Needs Assessment (PNA) every three years. In addition the Health and Wellbeing Board were being asked to delegate authority to the Chairman and Vice-Chairman in discussion with the Director of Public Health for approval of the draft PNA report being published for public consultation.

The Specialty Registrar in Public Health introduced the report and informed the board that since 1 April 2015 every health and wellbeing board had a statutory responsibility to publish and keep an up to date statement of the needs for pharmaceutical services for the population in its local area.

The board were informed that the draft PNA report would be published for a formal 60 day public consultation from mid-October to mid-December 2017. Members of the public and stakeholders would be able to complete a questionnaire in order to give their views.

The Health and Wellbeing Board considered the report and **RESOLVED** to:

1. Delegate authority to the Chairman and Vice-Chairman, in discussion with the Director of Public Health, for approval of a draft pharmaceutical needs assessment being published for public consultation

19. NEW GOVERNANCE ARRANGEMENTS AND SUSTAINABLE TRANSFORMATION PROGRAMME

The Health and Wellbeing Board received a report in relation to new Governance arrangements and sustainable transformation programme.

The purpose of the report was to inform the Health and Wellbeing Board on the review of the Sustainability and Transformation Partnership (STP) leadership. This was to also include the proposed changes to governance arrangements.

The Head of Communities and Engagement Cambridgeshire and Peterborough STP introduced the report and commented that there had been universal support from the NHS partner chairs and the Health and Care Executive (HCE) for the formation of an STP Board. The first meeting of the board was scheduled to take place on Thursday 14 September. It was envisaged that the first meeting would discuss the stakeholder group and would seek to gather the views of a number of these stakeholders including Health and Wellbeing Boards.

The revised structure needed to be approved by all individual boards, this was hoped to be completed by October 2017. The Health and Wellbeing Board were informed that STP would be broadly responsible for setting medium and long term STP strategy. In terms of the leadership of the STP, Tracy Dowling, the current Accountable Officer for the STP was to continue in the role for now. In addition Catherine Pollard had been appointed as Executive Programme Director and was to replace Scott Haldine.

The Health and Wellbeing Board debated the report and in summary, key points raised and responses to questions included:

- Peterborough was in the process of seeking legal advice as to who would represent Peterborough City Council
- The STP Board would look into internal arrangements and not duplicate the work of the HCE Executive Board.
- A further update report would be useful for the Board to consider at the next meeting.

The Health and Wellbeing Board considered the report and **RESOLVED** to note:

1. The proposed changes to STP leadership including the establishment of the STP Board
2. That Local Authority colleagues are currently considering appropriate elected representation to sit on the STP Board
3. That ToR's, the STP Governance Framework and other governance documentation can be made available to the Board

ACTIONS AGREED:

1. That the Health and Wellbeing Board receive an update report at the next meeting in December.

20. JOINT STRATEGIC NEEDS ASSESSMENT CORE DATASET 2017

The Health and Wellbeing Board received a report in relation to the Joint Strategic Needs Assessment Core Dataset 2017.

The purpose of the report was to provide the board with the most recently updated Joint Strategic Needs Assessment (JSNA) dataset.

The Director of Public Health introduced the report and stated that the Health and Wellbeing Board had a statutory duty to prepare a JSNA for Peterborough. In addition the board were informed that this document provided a useful tool for experts and service managers in being able to access detailed information for their particular field.

The JSNA highlighted to the CCG, STP and Combined Authority those areas that needed urgent addressing, showing inequalities in certain sectors.

The Health and Wellbeing Board debated the report and in summary, key points raised and responses to questions included:

- There would need to be careful planning of communications strategy and the key areas relevant to different organisations before the document was circulated more widely. In practice this would enable those core organisations to target areas of inequality and issues that may arise.

The Health and Wellbeing Board considered the report and **RESOLVED** to:

1. Note the content of the updated Peterborough Joint Strategic Needs Assessment Core Dataset 2017
2. Approve the publication of the Peterborough Joint Strategic Needs Assessment Core Dataset 2017 on the Peterborough City Council Website

21. LOCAL TRANSFORMATION PLAN

The Health and Wellbeing Board received a report on the Local Transformation Plan.

The purpose of the report was to inform the Board of the planned refresh of the Local Transformation Plan (LTP) for children and young people's emotional and mental health. In addition it enabled the Board to provide delegated sign-off of the plan once amendments had been made with wider stakeholders.

The Director of Community Services and Engagement introduced the report and commented that this was the third refresh of the LTP. The report was being brought to the Committee in order to agree delegated sign off to the Executive Director People and Communities in order to ensure that the plan was signed off within the relevant timeframe.

The Health and Wellbeing Board debated the report and in summary, key points raised and responses to questions included:

- The LTP would draw on recent evidence around self-harming amongst 10-24 year olds.
- It was agreed that the plan could be discussed at a number of executive boards.

The Health and Wellbeing Board considered the report and **RESOLVED** to:

1. Note the refresh of the Local Transformation Plan for children and young people's emotional and mental health which was due by 31 October 2017
2. Provide delegated sign off for the plan prior to publication deadline 31 October 2017

22. JOINT DEVELOPMENT PLAN

The Health and Wellbeing Board received a report on a joint development session with colleagues from the Cambridge Health and Wellbeing Board.

The purpose of the report was to outline a possible development session with the LGA in January 2018, involving members of both Peterborough and Cambridge Health and Wellbeing Boards.

The Partnership Manager, Peterborough and Cambridgeshire Councils introduced the report and informed the Board that a joint development session was planned for January 2018.

The Health and Wellbeing Board considered the report and **RESOLVED** to:

1. Agree to a joint development session with Cambridge Health and Wellbeing Board in January 2018.

INFORMATION AND OTHER ITEMS

23. QUARTERLY HEALTH AND WELLBEING STRATEGY PERFORMANCE UPDATE

The Health and Wellbeing Board received a quarterly update report on the Health and Wellbeing Strategy.

The Partnership Manager, Peterborough and Cambridgeshire Councils introduced the report and informed the Board that the report tried to summarise progress against future plans outlined in the Health and Wellbeing Strategy 2016-2019.

The Health and Wellbeing Board debated the report and in summary, key points raised and responses to questions included:

- The report was clear and helped a number of organisations see what was happening across Peterborough and identify areas to build on.
- There were a number of outreach programmes taking place across Peterborough to try and engage with a number of different communities.

The Health and Wellbeing Board considered the report and **RESOLVED** to note the content of the performance progress.

ACTIONS:

1. To circulate scrutiny report showing how Peterborough was meeting targets for engagement.

24. SCHEDULE OF FUTURE MEETINGS AND DRAFT AGENDA PROGRAMME

The Health and Wellbeing Board received a report of the work programme and future dates of the Health and Wellbeing Board.

The Board agreed to look at adding an item on the Woodland Trust and Self-Harm and suicide figures. In addition a further update report on the STP Governance Arrangements would come to the meeting in December.

The Health and Wellbeing Board considered the report and **RESOLVED** to note the work programme and future dates of the Health and Wellbeing Board.

Chairman
1pm – 2.17pm
11 September 2017